



# PROJECT REQUEST FORM

United Way of the Mid-Willamette Valley wants to support your organization or school by providing you with volunteers to complete a meaningful project during our annual Day of Action on **Friday, June 21, 2019**. You may submit as many projects as you would like, and United Way will match you with an appropriate volunteer team. Volunteer team sizes will vary depending on your needs, and generally teams will volunteer for a **4 hour period from 8:00 am – noon or 1:00 pm to 5:00 pm**

Submit your Project Request Form to Stephanie Bobb no later than Friday, May 8th, 2019. Submit your form by email to [sbobb@unitedwaymwv.org](mailto:sbobb@unitedwaymwv.org), by fax to (503) 581-2730 or in person at 455 Bliler Ave. NE Salem, OR 97301. If you have questions or need more information you can also reach Stephanie at 503-363-1651, Ext. 109.

A United Way staff person will also be assigned to your project for additional support and will provide t-shirts and refreshments for volunteers. We will also take photos, which we would be happy to share with you. Please feel free to take your own photos.

Organization / School Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Volunteer Coordinator Contact Name: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Site Address: \_\_\_\_\_ City: \_\_\_\_\_

Please describe the project, including needed tools, location, and preferred number of volunteers:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

By signing below, our school agrees to hold harmless all/any United Way volunteers, staff or other associates from liability including but not limited to bodily injury, property damage and all other potential liability associated with 2016 Day of Action activities.

\_\_\_\_\_

Signature / Printed Name / Title

Date